Marwadi Education Foundation's Group of Institutions <u>Circular -- B-Star Regency</u>

Keeping the comfort of residents of B-Star Regency in mind; the following points are required to be strictly heard to;

- Pl. keeps the premises neat & clean at all the times. Pl. use dustbins which are provided for the disposal of waste/unwanted items.
- 2. Pl. keeps TV/Audio volume at proper personal level without causing disturbances to others.
- 3. Residents staying alone (Bachelors/family-away) are requested to maintain to decorum of the apartment. All are requested to entertain their guests visiting for meeting/occasion celebration, in such a way that it does not result into inconvenience to any other resident. There could be surprise checks by Senior Officials/Top Management and anything not befitting the status of MEFGI employee, can be viewed very seriously by the Management.
- 4. We do respect the maturity of each one of us and expect fullest cooperation in co-living.

SENIOR MANAGER (Admn)

MEFGI (Guest House Mgt)