

Examination Guidelines for Students

1. Candidates shall enter the examination hall before 15 minutes prior to starting of Exam. Candidates shall not be allowed to enter the block once the exam start.
2. Student should ensure that any objectionable material leading to Unfair Means (UFM) case is not laying around his/her seat prior to start of examination and it will be the sole responsibility of the student to inform to the supervisor.
3. A candidate has to first paste barcode at the appropriate place on the front page of the answer book
4. Enter your enrolment number, subject code, date of exam and tick appropriate exam and tick appropriate exam at appropriate location.
5. Do not write your name or number or any sign in the answer book which reveals your identity.
6. Write relevant answer of the question in a clear and legible handwriting on both sides of the answer book
7. Begin a new answer on separate page.
8. No candidate will be allowed to leave the examination hall after the commencement of examination till 45 minutes and during the last 10 minutes of the examination session.
9. Do not write anything in space provided for marks.
10. Do not leave your seat in any circumstances without the prior permission of the block supervisor.
11. Under no circumstances, the candidates will be allowed to enter the examination hall after commencement of examination
12. If any type of printed/hand written/typed material, Mobile phone, Pager or Programmable calculator, PDA or any objectionable material related to exam or mobile phone or programmable calculator is found with candidate or found exchanging answer book/ question paper with other candidate, he/she will be immediately expelled and the final punishment will be imposed once the matter is taken up by the authorities.
13. There will be warning bell/by block supervisor 10 minutes before the completion of the examination.
14. After warning bell the candidate will stop writing. Tie up the supplementary and he/she will hand over the answer book to the block supervisor after final bell.
15. Hand over blank/unused supplementary to the block supervisor before leaving the examination hall.
16. Hollow sticker should be stuck after warning bell on the left hand of the front page of the answer book/supplementary covering the information filled up by the candidate and the barcode label.
17. A disciplinary action will be taken against the candidate who disobeys the instructions of the block supervisor and misbehaves /violates the code of conduct of examination of Gujarat technological university.

Exam Section