

### Remuneration/Honorarium for External Practical/Viva Exam

Marwadi University has decided Honorarium to be paid to External experts/examiners appointed for **Final Semester Practical/Viva exam related work** as per below: (Applicable only for Expert/Examiner outside MU only)

Remuneration	Travelling Allowance	Maximum No. of Examiner
Rs. 750/- Per Exam Day	NIL: If institute vehicle used for Pickup and drop	1 examiner per 45 students
	Rs. 200: If examiner/expert from same city/town i.e. from Rajkot	
	If examiner/expert from other city/town: (as per below)	

**Travelling Allowance (TA)** (If examiner/expert from other city/town and not used our Inst. vehicle)

- i. If travelled by own vehicle (i.e. scooter/motor cycle, car or by hired taxi) Road mileage at the rates mentioned below as per actual to and fro kilometer of travelling. (Copy of RTO book and Toll tax compulsory) (for hired taxi Bill with all car details compulsory):

No.	Type of Fuel	Rate Per km (rs.)
1	Petrol Car	Rs. 8
2	Diesel Car	Rs. 7
3	CNG/LPG Car	Rs. 4
4	Motorcycle/Scooter	Rs. 2

- ii. Bill claimed for travel by ordinary bus and second class railway, actual fare will be reimbursed (to and fro) as per ticket submitted.
- iii. Bill claimed for travel by luxury bus and/or higher class railway actual fare will be reimbursed only if ticket for travelling to destination is attached & **if return journey is also claimed then a copy of ticket is required to be attached.**

Respective Dept. Exam Coordinators need to follow regular online Advance/Expense approval process of MU account dept. according to above mentioned rules.